



# Minutes Brampton Library Board

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**Tuesday, June 21, 2022**

**Meeting: 6:00pm – 8:15pm**

Zoom Call

BOARD: M. Ben - Chair R. Tailor - Vice Chair  
M. Allin D. Ajasa (arr 6:20pm)  
G. Nnolim C. Hough

REGRETS: J. Massey-Singh G. Singh  
H. Singh

STAFF: T. Kyle, Chief Executive Officer  
S. Bartoletta, Director, Branch & Neighbourhood Services  
J. Baty, Director, Innovation & Technology  
G. De Prisco, Director, Human Resources  
J. Simone, Director, Business Management & Operations  
S. Uttangi, Director, Community Engagement & Partnerships  
M. Kwok, Executive Assistant to CEO  
A. Clarke, Coordinator, Performance Measures & Data

Listeners: 4

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6:02pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee, Huron and Wendat. We also acknowledge the many First Nations, Metis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work and enjoy this land.

As this meeting was conducted on National Indigenous People's Day, Board member Mary Ann Allin asked to read the beautiful Land Acknowledgement written by her 8 year old Grandson for a school inquiry regarding his Metis Heritage. The acknowledgement has been included in its entirety below.

2. Approval of Agenda

Motion to approve the agenda moved by M. Allin

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest : None

4. Adoption of Minutes: May 24, 2022

Motion to adopt the Minutes moved by C. Hough

Seconded by M. Allin

CARRIED

6:05pm

5. Presentations & Delegations

- a) 2022 Q1 Workplan Report Card and KPI Marketwatch Update presented by Todd Kyle, CEO and Alison Clarke, Coordinator, Performance Measures and Data (20 mins)

T. Kyle provided an overview of the work plan and KPI updates

A. Clarke provided an update regarding Marketwatch

Received

Motion to receive the 2022 Q1 Workplan Report Card and Update moved by D. Ajasa

Seconded by R. Tailor

CARRIED

6:38pm

6. Business Arising from Minutes

- a) BRD - 33 Cyber Security Plan Update (10 mins)

Received

Motion to receive the Cyber Security Plan Update moved by C. Hough

Seconded by R. Tailor

CARRIED

7. Consent Agenda

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

Report of the Chief Executive Officer

Received

8. New Business

- a) 2022 Preliminary Budget Discussion (10 mins)

J. Simone provided an overview of the discussion document

Received

Motion to receive the 2022 Preliminary Budget Discussion moved by D. Ajasa

Seconded by C. Hough

CARRIED

b) Gore Meadows Renovation Budget Discussion (10 mins)

T. Kyle provided an overview about the current market situation with builders  
Board members requested a copy of the architectural drawings  
J. Simone will circulate for information to the Board via email  
Received

Motion to increase the Gore Meadows Space Optimization budget by \$700,000 to a total amount of \$1,300,000 to accommodate increased construction costs moved by D. Ajasa

Seconded by M. Allin

CARRIED

c) Final Policy Review (15 mins)

i) BRD - 27 Operating Reserves

Received

Motion to adopt the revised Operating Reserves policy moved by M. Allin

Seconded by R. Tailor

CARRIED

ii) BRD - 28 Investments

Received

Motion to adopt the revised Investments policy moved by D. Ajasa

Seconded by M. Allin

CARRIED

iii) BRD - 29 MakerSpace (formerly 3D Printing)

Received

Motion to adopt the revised MakerSpace policy moved by M. Allin

Seconded by R. Tailor

CARRIED

iv) BRD - 31 Strategic Asset Management - no changes

Received

Motion to adopt the Strategic Asset Management policy moved by D. Ajasa

Seconded by C. Hough

CARRIED

d) CEO Mid-year Review Ad Hoc Committee (5 mins)

The following Board members will comprise the CEO mid-year review Ad Hoc Committee

M. Ben, R. Taylor, M. Allin

e) Board Seat Vacancy (5 mins)

Councillor Williams seat was declared vacant as she is no longer a member of City Council  
The City Clerk's office determine next steps and advise the CEO's office

f) Ad-hoc Summer Board Committee (5 mins)

The following members will comprise the Ad-hoc Summer Committee

M. Ben, M. Allin, R. Taylor, D. Ajasa, G. Nnolim

CARRIED

7:30pm

9. Standing Items

a) Pandemic Recovery Update (5 mins)

Due to staffing shortages and tough labour market, branches will be closed on Sundays

This will be reevaluated for August

Received

b) Strategic Planning Update (5 mins)

Included in the report presentation

c) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (included in Agenda 5 b)

d) 2021 Workplan Update (included in Agenda 5 b)

e) Board Development & Self-Evaluation (5 mins)

Further modules will be held and shared in the fall

10. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) 2021 Audited Financial Statements - Final

Received

b) Marketing & Communications Update - June 2022

Received

7:49pm

Motion to move to Executive Session moved by D. Ajasa

Seconded by C. Hough

CARRIED

11. Executive Session

- a) Approval of Executive Session Minutes - May 24, 2022
- b) Discussions pertaining to labour relations

8:40pm

12. Adjournment

Motion to adjourn meeting moved by D. Ajasa

Seconded by R. Taylor

CARRIED

**Upcoming Meetings:**

(via [Zoom Call](#) unless otherwise indicated)

September 27, 2022

October 25, 2022

November 22, 2022

December - TBD