



Minutes Brampton Library Board

Tuesday, September 27, 2022

Meeting: 6:00pm – 9:15pm

Zoom Call

BOARD: M. Ben - Chair R. Tailor - Vice Chair
J. Massey-Singh D. Ajasa (arr. 6:28pm)
G. Singh (arr. 6:30pm) C. Hough

REGRETS: M. Allin G. Nnolim
H. Singh

STAFF: T. Kyle, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director, Innovation & Technology
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO
A. Clarke, Coordinator, Performance Measures & Data

Listeners: 1

6:00pm

Board members agreed to hold the meeting until 6:30pm in order to attain quorum.

6:28pm

1. Call to Order & Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda

Motion to adopt agenda moved by C. Hough

Seconded by G. Singh

CARRIED

3. Declarations of conflict of interest : None

4. Adoption of Minutes: June 21, 2022

Received

Motion to adopt minutes moved by R. Tailor

Seconded by J. Massey-Singh

CARRIED

6:35pm

5. Presentations & Delegations

- a) 2022 Q2 Workplan Report Card and KPI Update presented by Todd Kyle, CEO and Alison Clarke, Coordinator Performance Measures and Data

T. Kyle and A. Clarke provided an overview of the report

The board requested clarification regarding the ERG's for Racialized groups and asked if achievements could be highlighted as they occur

Staff are investigating options for more outreach and engagement of Seniors

Fundraising challenges included the lack of dedicated staff and no budget to be able to hire someone

This has been included In the budget request for 2023

Received

Motion to receive the workplan and KPI update moved by C. Hough

Seconded by D. Ajassa

CARRIED

7:00pm

6. Consent Agenda

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) Report of the Chief Executive Officer

7:00pm

7. New Business

- a) Q2 Financial Statements

J. Simone provided an overview of the statements

Received

Motion to receive the Q3 Financial Statements moved R. Tailor

Seconded by G. Singh

CARRIED

- b) Final Policy Review

- i) BRD - 16 Children & Youth Services

Received

Motion to adopt BRD - 16 Children & Youth Services moved by C. Hough

Seconded by J. Massey-Singh

CARRIED

ii) BRD - 35 Volunteers

Received

Motion to adopt BRD - 35 Volunteers policy moved by J. Massey-Singh

Seconded by R. Tailor

CARRIED

c) Ontario Library Service (OLS) Update

Received

Board members discussed options available to assist and influence the City of Brampton regarding the selection of Board members

The previous CEO and the Chair were able to present to the new Council

7:18pm

8. Standing Items

a) Pandemic Recovery Update

Board members agreed with the recommendation to remove this from the standing agendas with the option to reinstate if required

b) Strategic Planning Update

Draft plan received and forwarded to the Steering Committee

The steering committee will meet this week and will follow-up with SMT and the consultant on October 11

Target date to present to the board is at the October or November meeting

Received

c) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (included in Agenda 5b)

d) 2021 Workplan Update (included in Agenda 5 b)

e) Board Legacy Document

Received

The Legacy committee will meet to review, edit and clarify the document prior to it being provided to the Senior Team for formatting

7:40pm

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Board Correspondence dated August 23, 2022 - Summer Update

- b) Board Correspondence dated September 14, 2022 - Monday, September 19: Day of Mourning
- c) Marketing & Communications Update - September 2022

7:40pm

Motion to move to Executive Session moved by C. Hough
Seconded by G. Singh
CARRIED

10. Executive Session

- a) Approval of Executive Session Minutes - June 21, 2022
- b) Discussions pertaining to labour relations the security of the property of the Board
- c) Personal matters about an identifiable individual

9:15pm

11. Adjournment

Motion to adjourn meeting moved by R. Taylor
Seconded by D. Ajasa
CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

October 25, 2022

November 22, 2022

December - TBD