



MINUTES

Brampton Library Board

Tuesday, February 28, 2023

Meeting: 6:00pm – 8:00pm

ZOOM Meeting

BOARD: J. Massey-Singh - Chair R. Tailor - Vice Chair
G. Singh M. Ben
D. Ajasa (dep 6:30pm) G. Nnolim
N. Kaur Brar (dep. 7pm) C. Hough
P. Vicente (dep. 7pm) M. Allin

REGRETS:

STAFF: T. Kyle, Chief Executive Officer
J. Baty, Director, Innovation & Technology
S. Bartoletta, Director, Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to the CEO

GUESTS: Citizen Delegation by Megh Rathod

LISTENERS: 10

6:05pm

1. Call to Order & Land Acknowledgement
Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda

Motion to approve amended agenda moved by M. Allin

Seconded by C. Hough

CARRIED

6:10pm

3. Delegations

- a) Citizen delegation from Megh Rathod re: Chinguacousy Branch Move

Received with thanks

M. Ben relinquished the position of Chair to T. Kyle, CEO, for the purpose of the election

4. Election of Chair

The Acting Chair, T. Kyle, confirmed that M. Ben and J. Massey-Singh were the nominees for the position of Chair

Board members inquired if there was a possibility to retain Co-Chairs

T. Kyle indicated that this was not consistent with the Library Board By-laws

Acting Chair, T. Kyle, called 3 times for nominations from the floor

No further nominations were received

A secret ballot was conducted with votes sent to M. Kwok as mediator

Recorded votes were tallied

J. Massey-Singh was voted in as the new Chair

J. Massey-Singh accepted the position

T. Kyle relinquished the Acting Chair position to J. Massey-Singh

J. Massey-Singh thanked M. Ben for his service and commended him on his commitment to the Library

5. Declarations of conflict of interest: None

6. Adoption of Minutes: January 24, 2023

Motion to adopt the minutes moved by R. Taylor

Seconded by M. Allin

CARRIED

6:30pm

7. Presentations

- a) 2023 Draft Strategic Workplan

T. Kyle provided an overview of the 2023 workplan

Board members confirmed that updates would include Employee Resource Groups (ERG) success within the IDEA area

Included was a request for more definition regarding partnerships (reference to Strategic Alliances policy) and clarity regarding the increase of 1% in overall households

The Board agreed with the timing of the quarterly reporting but requested more frequent information on items when there are actions that the Board could take to ensure there aren't any missed opportunities

Board members agreed that new members will require an in-depth orientation regarding strategic priorities, the Public Libraries Act, policies, governance and advocacy vs operations, budget, etc.

Received

Motion to receive the 2023 Draft Strategic Workplan moved by C. Hough

Seconded by M. Ben

CARRIED

8. Items Arising from Minutes

a) OLA Virtual Library Board Bootcamp Summary

M. Ben provided an overview of the Bootcamp

Topics included: new Board member orientation, recession planning and development of goals for libraries in the future

OLA is in the process of developing a training program for new members which will be put it online when it completed

b) 2023 Budget Presentation to the City of Brampton Budget Committee - Update

T. Kyle and M. Ben presented the 2023 budget to Council today

Council approval will take place next week

6:55pm

9. New Business

a) 2022 Draft Year-end Financials

J. Simone provided an overview of the statements including the fact that Brampton Library is at full operational capacity now compared to 2022

Received

Motion to receive the 2022 Draft Year-end Financials moved by C. Hough

Seconded by M. Allin

CARRIED

b) Chinguacousy Branch Update

Received

T. Kyle provided an overview updating the Board of work to date in finding new facilities

Board members agreed that facilities should be in the same general area as the current Chinguacousy branch to ensure continued service for residents

Motion for staff to work with City Staff to secure new facilities in the same area moved by C. Hough

Seconded by M. Ben

CARRIED

c) Board member advocacy efforts

M. Ben reminded members about opportunities for advocacy efforts

10. Standing Items

- a) 2022 Workplan Update (Update in March)
- b) IDEA (Inclusion, Diversity, Equity & Accessibility) Update (Update in March)

11. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

- a) Operational Highlights Report
- b) Marketing & Communications Update - February 28, 2023
- c) Correspondence from City Clerk, Legislative Services pertaining to T. Kyle and M. Ben's Strategic Plan delegation to Council on January 18, 2023

7:20

Motion to move to Executive Session moved by C. Hough
Seconded by G. Singh
CARRIED

12. Executive Session

- a) Approval of Executive Session Minutes
- b) Proposed or pending acquisition or disposition by the Board

8:35pm

13. Adjournment

Motion to adjourn meeting moved by C. Hough
Seconded by R. Taylor
CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

March 28, 2023

April 25, 2023

May 23, 2023

June 27, 2023