



Minutes Brampton Library Board

Tuesday March 28, 2023

Meeting: 6:00pm – 8:00pm

ZOOM Meeting

BOARD: J. Massey-Singh - Chair R. Tailor - Vice Chair
G. Singh M. Ben
M. Allin G. Nnolim
N. Kaur Brar

REGRETS: P. Vicente D. Ajasa
C. Hough

STAFF: T. Kyle, Chief Executive Officer
J. Baty, Director, Innovation & Technology
S. Bartoletta, Director, Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources
J. Simone, Director, Business Management & Operations
M. Kwok, Executive Assistant to the CEO

LISTENERS: 10

6:02pm

1. Call to Order & Land Acknowledgement
Land Acknowledgement

We would like to acknowledge that we are gathering here today on the Treaty Territory of the Mississaugas of the Credit First Nation, and before them, the traditional territory of the Haudenosaunee and Huron-Wendat. We also acknowledge the many First Nations, Métis, Inuit and other global Indigenous people that now call Brampton their home. We are honoured to live, work on and enjoy this land.

2. Approval of Agenda:

R. Tailor requested that Agenda Items 9 a, b and c be pulled for comments

J. Massey-Singh added Board correspondence regarding the Chinguacousy update as Agenda Item 6 b)

Motion to adopt the amended agenda moved by M. Allin

Seconded by R. Tailor

CARRIED

3. Declarations of conflict of interest: None

4. Adoption of Minutes: February 28, 2023

Received

Motion to adopt the minutes moved by R. Taylor

Seconded by G. Singh

CARRIED

6:07pm

5. Presentations

a) 2022 Final Workplan Report Card and KPI Update (including IDEA)

Received

T. Kyle provided an overview of the report

Board members acknowledged the good work of the staff getting business back to pre-pandemic levels

Motion to receive the report moved by M. Allin

Seconded by M. Ben

CARRIED

b) 2023 Operating and Capital Budget Overview

Received

T. Kyle provided an overview of the report

Board members recognized the efforts of staff in obtaining the requested funding to meet the Library's 2023 objectives

Motion to receive the report moved by R. Taylor

Seconded by G. Singh

CARRIED

6:40pm

6. Items Arising from Minutes

a) Chinguacousy Branch Update

Received

T. Kyle provided an overview of the plans to date highlighting some of the limitations of the new locations

The new temporary location for the Chinguacousy branch was confirmed to be what is currently the Chinguacousy Ski Chalet located in Chinguacousy Park

Administrative staff will be located at Four Corners branch and a secondary facility located at Glidden Road

T. Kyle advised, that even with the potential addition of a new location in another part of the city, the library's overall square footage will be reduced resulting in a further shortfall of square footage per capita compared to every other library system across Canada

Board members asked what the tenor of staff was and what the community response has been upon receiving the news

T. Kyle responded that there is considerable amount of stress concerning how to effectively serve the community from a smaller location containing fewer services and less accessibility
He confirmed that there is a feeling of disappointment and dismay from both the staff and the community on how this transaction was managed by the city and how fast this change is being implemented
He also confirmed that there is public engagement and communication planned for the upcoming weeks

Motion to receive the update, authorize staff to make necessary changes and confirm the ongoing branch name as Chinguacousy Branch moved by G. Singh

Seconded by M. Allin

CARRIED

b) Draft Board Correspondence re: Chinguacousy Branch

Received

J. Massey-Singh provided an overview of the draft letter and asked for feedback regarding any revisions

M. Allin asked Councillor Brar if there are any rumblings at City Council

Councillor Brar responded that she was gathering all of the information and reiterated the fact that the City and the Library needs to work together to achieve solutions and confirmed that she supports the content of the letter

She advised that she will speak to the other Councillors to try to work on solutions and help navigate the options

J. Massey-Singh asked if a delegation to an upcoming Committee of Council meeting would be appropriate

Board members agreed and encouraged this action

J. Massey-Singh confirmed that he would complete the letter and forward it to the Mayor and Councillors with a copy to the Toronto Metropolitan University

Motion to adopt the correspondence and coordinate a delegation to Committee of Council moved by R. Taylor

Seconded by M. Allin

CARRIED

7:00pm

7. New Business

a) Cyber Security Operational Plan Update

Received

J. Baty provided an overview of the report

He confirmed that while we work closely with the City the library is on a smaller scale and encompasses all of the security requirements needed for the Library and its customers.

Board members recognized the work that staff have accomplished to elevate the cybersecurity efforts

Motion to adopt the report moved by R. Taylor

Seconded by M. Ben

CARRIED

b) Board approved allocation of reserves transfer to Capital Budget

Received

Motion to receive the report and approve the reallocation of funds moved by R. Taylor

Seconded by M. Allin

CARRIED

8. Standing Items

a) 2023 Strategic Workplan & KPI's including IDEA Update (next update in June)

9. Information Items

(No time has been allocated to these items as they are information items only. Items must be moved to active Agenda for discussion in Agenda Item #2)

a) Operational Highlights Report

R. Taylor recognized staff efforts regarding the following programs and partnerships

CBC Music

Legal clinic for residents - 30 mins free legal advice - excellent service

Black History Month

b) Marketing & Communications Update - March 2023

Highlighted articles re: Chinguacousy in The Pointer and The Brampton Guardian

c) Multi-Year Accessibility Plan (2023 - 2027)

R. Taylor highlighted the increased level of web accessibility in the new plan

d) Board approved allocation of reserves transfer to Capital Budget (as noted in Agenda Item 5 b) above)

7:20pm

Motion to move Executive Session moved by R. Taylor

Seconded by G. Singh

CARRIED

10. Executive Session

a) Approval of Executive Session Minutes

b) Proposed or pending acquisition or disposition by the Board

7:43pm

11. Adjournment

Motion to adjourn meeting moved by M. Allin

Seconded by G. Nnolim

CARRIED

Upcoming Meetings:

(via [Zoom Call](#) unless otherwise indicated)

April 25, 2023

May 23, 2023

June 27, 2023